**NEWTON COUNTY**

**REQUEST FOR PROPOSALS**

**HMGP DR-4332**

 **APPLICATION DEVELOPMENT, PROJECT MANAGEMENT, GRANT ADMINISTRATION**

**HAZARD MITIGATION GRANT PROGRAM**

**TX-Hurricane Harvey**

**NOTICE TO OFFERERS**

Newton County will receive offers at the Newton County Clerk’s Office, 115 Court Street, Newton, Texas 75966.

## BID/OFFER NUMBER: RFP#18-1 GRANT ADMINISTRATOR FOR HMGP DR-4332, HURRICANE HARVEY

**Offers must be received no later than Friday, March 23, 2018, at 4:30 p.m., local time.**

If you wish to receive an Offer Package with full instructions and requirements, you may do so by one of the following methods:

## INTERNET (24 hours a day 7 days a week)

Visit our Website at: www.co.newton.tx.us

## PICK UP AT (8:00 a.m. to 4:30 p.m. Monday thru Friday)

Newton County Auditor’s Office

Newton County Courthouse

110 Court Street, Room 308

Newton, Texas 75966

## REQUEST A MAILED COPY

Contact the Auditor’s Office at (409)379-5755 to request a copy be mailed via US Regular Mail.

Offerer must provide: Company Name, Address, Telephone, Fax, Contact Name and email address.

Any prospective offerer desiring any explanation or interpretation of the solicitation must make a written request at least five (5) business days prior to the scheduled time for the offer submission. Any information given to a prospective offerer concerning this solicitation will be furnished promptly to all other known prospective offerers by posting to the County website. Newton County reserves the right to accept or reject any or all offers as it deems in its best interest.

It is the Offerer’s responsibility to verify the issuance of Addenda in regard to this Offer. All Addenda shall be submitted to all known bidders/offerers and shall be posted on the Newton County Website identified above. Newton County shall not be responsible for failed internet connections or power interruptions.

Newton County is an Affirmative Action/Equal Opportunity Employer.